



United Day School Reference Form

1701 San Isidro Pkwy, Laredo, TX 78045

REFERENCES MUST COME FROM A PREVIOUS EMPLOYER, PREFERABLY THE MOST RECENT SUPERVISOR/PRINCIPAL

Applicant Name: _____ Date: _____

What is your relationship to the applicant? _____

Please answer the following by marking the area below. (1 is Unsatisfactory - 5 is Outstanding)

Personal Qualities & Characteristics:	1	2	3	4	5	N/A	Comments:
General appearance, attire & grooming.							
Exercises professional judgement in absences from work.							
Communicates information effectively.							
Demonstrates good judgement.							
Inspires cooperation & confidence.							

Teaching & Instructional Qualities:	1	2	3	4	5	N/A	Comments:
Commands confidence & respect.							
Demonstrates knowledge of subject matter.							
Practices good principles of teaching.							
Handles discipline matters in a fair and consistent manner.							
Works in harmony with others as part of an instructional team.							
Communicates student's successes and failures to parents.							
Maintains positive rapport with students.							
Assumes responsibilities in teaching activities.							

Please rate the applicant's job performance (1-10, 1 being Poor and 10 being Excellent): _____

How long have you known the applicant? _____

Do you know of any reason why this applicant should not be employed by UDS? [] Yes [] No

Additional Comments: _____

Print Your Name: _____ Your Signature: _____

Your Phone Number: (____) _____ - _____ Date: _____

Name & Address of Employer: _____